



California State University Channel Islands

Student Government

Club Funding Policy

Purpose: CSUCI Student Government funds all clubs and organizations. To properly distribute funds acquired through student fees and the Associated Students Inc., Student Government will follow this club funding policy.

Background: This policy is necessary in order to establish and maintain a process whereby Student Government will fund CSUCI Clubs and Organizations.

Accountability: The Student Government Senate

Applicability: All active clubs and organizations recognized by the CSUCI office of Student Leadership & Community and Student Life.

Definition(s):

Student Fee: Every CSUCI student pays \$62.00 each semester with their registration to support the CSUCI Associated Student Incorporated.

ASI: Associated Students Incorporated

Material: Icons, literature, idols, and other paraphernalia.

Policy:

All clubs and organizations must obtain approval for funding by the Student Government Senate. A detailed account of all expenditures and unused funds must be submitted to the Student Government Senate no less than two weeks prior to the end of every semester. The record should include all receipts and a copy of the Expense Summary Form (see attachment). These records will be reviewed by the Student government Senate. If funds allocated to any club or organization are found to have been misused or spent on items that are not on the approved budget, the Student Government senate reserves the right to revoke or suspend all existing and/or future funds to that club and organization. Student Government reserves the right to audit all club spending at any time.

In order to receive funding from Student Government, the club or organization's membership must be open to the entire campus community. Student Government will not fund any groups who are exclusive in membership. If an organization who is exclusive in membership would like funding for events open to the campus community, they may present a completed Funds Request Form to the Student Government Senate, following the procedures specified on the Funds Request Form (exhibit 1).

No club member or officer shall personally derive any benefit or gain or receive preferential treatment related to the purchase of equipment, supplies or services for their club or organization.

Student Government will not fund clubs and organizations that aim to force their beliefs on others, infringe upon students rights, body space, or emotional well being.

The CSUCI Student Government will not fund the following:

- a. Any items violating the restrictions specified in the Operating Agreement Between the Trustees and the Associated Students of California State University Channel Islands Inc.(exhibit 2)
- b. Political Campaigns/propaganda: ASI and Student Government is a non-partisan organization and will not fund any partisan political events or campaigns
- c. Materials and activities exclusive to the ideology of one particular group and/or individual.
- d. Slanderous, Libelous or discriminatory material
- e. Illegal Substances, alcohol, tobacco products, and weapons
- f. Club officer and/or member salaries

The above outline policy is subject to change at any time and is open to the interpretation of the current Student Government Senate.

Exhibit(s):

1. Expense Summary Report
2. Student Government Funds Request form
3. Operating Agreement Between the Trustees and the Associated Students of California State University Channel Islands Inc.(exhibit 2)