

Educational Policies Committee Meeting Minutes

Wednesday, February 15, 2023

Status of Minutes: Approved 3/1/23

Attendees

Members Present: J. DeBonis, S. Garrett, K. Grote, M. Kadach, L. Marcal, Y. Mimura, T. Montaña, K. Taylor, D. Weingarten

Members Absent: L. Becker, T. Zirkian

Staff: D. Cours, R. Guerra, J. Hunter

Guests: C. Ayala-Alcantar, K. Baxter, E. Blakey, S. Bluestein, T. Camacho, S. Camara, K. Dabbour, L. Domine, S. Fields, S. Gandhi, C. Hayashi, K. Henige, V. Jensen, X. Jia, J. Kantner, P. Lazarony, T. Luchko, J. Pan, K. Stevenson, B. Wightman, B. Wu

I. Announcements

- A. D. Weingarten asked committee members for feedback on the [video](#) for the Fall 2023 ILO assessment rollout. Director S. Camara was available to answer questions. It was asked if assistance would be available to faculty unfamiliar with importing ILOs in Canvas. S. Camara confirmed that a video, live virtual training, and written documentation is available from the Office of Academic Assessment and Program Review. It was also asked whether all assessments in Canvas would be addressed, or if departments could select specific ILOs. S. Camara said certain ILOs could be selected in consultation with the college assessment lead. Departments have a five-year plan that the assessment lead follows and helps shepherd faculty through the process and supports the department chair. The sampling plan is shared with the dean, associate dean and department chair.
- B. D. Weingarten welcomed M. Kadach, the new Associated Students representative to EPC. In addition, EPC members introduced themselves.
- C. D. Cours announced that the Chancellor's Office has revised the policy on [Academic Preparation and Placement in First-Year General Education Written Communication and Mathematics/Quantitative Reasoning Courses](#), formerly known as EO 1110. She will circulate a copy of the policy for EPC members to review.

II. Business

- A. The minutes from 2/1/2023 were **MSP approved**.

B. Program Review Representative

1. T. Montañó volunteered to attend the Geography and Environmental Studies external review exit meeting on Tuesday, 3/14 from 11 a.m.-12 p.m. in SH 181.

C. Provisionally Approved Curriculum

The following items were informational and not voted on.

SELECTED TOPICS

College of Humanities

1. ENGL 421AH – Alfred Hitchcock: Cinema, Theory, Culture (3)
2. ENGL 459RS – Rhetoric of Science (3)
3. ENGL 495RH – Reimagining History: Reading 20th-Century American Literature in the Digital Age (3)

College of Social and Behavioral Sciences

4. CJS 452PC – Public Criminology and Justice (3)
5. CJS 454DJ – Diversity and Juvenile Corrections (3)

PREVIOUSLY OFFERED EXPERIMENTAL TOPICS

College of Health and Human Development

6. RTM 296RS – Introduction to Recreational Sport Management (3)
(previously offered Fall 2019)

University Library

7. LIB 296A – The Information Ecosystem: Becoming a Savvy User (1)
(previously offered Spring 2023)

Office of Student Success

8. UNIV 396A – Transfer Success Seminar (1)
(previously offered Fall 2021, Fall 2022, Spring 2023)

D. Office of Student Success

New Course

1. UNIV 301 – Transfer Success Seminar (1). **MSP approved.**

- E. The memo to add the “HON” suffix to existing General Education Honors courses under the GEH subject abbreviation was **MSP approved**. D. Cours noted that any new courses proposed under the GEH subject abbreviation will include the “HON” suffix as part of the course number.

F. General Education Proposals

College of Humanities

Asian American Studies

Course Modification

1. AAS 360 – Asian American Immigration–Global Perspective (3). **MSP approved.**

Mike Curb College of Arts, Media, and Communication

Journalism

New Course

2. JOUR 391 – Free Press in the Digital Era (3). **MSP approved** with revision to the course description and additional time to complete consultations with English and History.

College of Health and Human Development

Child and Adolescent Development

New Course

3. CADV 305 – Parenting for Social Justice (3). **MSP approved** with further clarification of how the course satisfies the Information Competence SLOs and continued outreach regarding *No Response* consultations.

Recreation and Tourism Management

New Course

4. RTM 301 – Travel and Tourism (3). **Tabled** for revised proposal demonstrating B5 content and assignments for the preponderance of the course, or removal of the B5 designation.

College of Science and Mathematics

Physics and Astronomy

New Course

5. PHYS 111 – How the World Works: Physics for Everyone (3). **Tabled** for consultation with Chemistry and Geological Sciences and revised course objective ratings on the matrix.

College of Engineering and Computer Science

Manufacturing Systems Engineering and Management

Program Modification

6. Manufacturing Systems Engineering, B.S. The Writing Intensive pattern modification was **tabled** for a revised proposal addressing the following concerns: (1) The final project is a team report that should not count as individual student writing. The course needs more individual writing or individual accountability in the teamwork. (2) The 12 weekly assignments are solutions to problems. (3) The syllabus needs to demonstrate where the extensive writing is taking place in the course and how students receive feedback on their writing. (4) The assignments are disconnected from the writing rubric. (5) The course needs an appropriate amount of writing, given the writing intensive designation. List total word count in addition to page count for length of papers/assignments. (6) The syllabus needs solid proofing and correction of grammatical errors.

G. Previously Offered Experimental Topics

College of Science and Mathematics

1. MATH 196QR – Stretch Quantitative Reasoning (5). **MSP approved.**

(previously offered Spring 2018, Fall 2018, Spring 2019, Fall 2019)

- H. K. Grote asked EPC members for feedback on the report from the B5 subcommittee. After discussion, there was agreement that the subcommittee should pursue an interdisciplinary approach for section B5. The subcommittee will reconvene to further research current examples of interdisciplinary B5 courses at CSUN, such as LING 303, as well as programs from other institutions, such as Dominguez Hills.
- I. D. Weingarten asked the committee to discuss whether pattern modifications for upper division General Education should meet the Writing Intensive SLOs. A pattern modification uses a non-GE major course to satisfy the GE SLOs of a particular section in place of a GE requirement. He reminded the committee that all upper division GE courses are required to meet the WI SLOs. After discussion, there was consensus that pattern modification proposals should also demonstrate that the non-GE major course meets the WI SLOs. Existing upper division pattern modifications will be reviewed for WI if a course modification is submitted to EPC, or through the GE recertification process. D. Weingarten will draft revisions to the Standard Operating Procedures incorporating the WI requirement and review process for GE pattern modifications for review at a future meeting. D. Weingarten asked associate deans to inform their colleges and curriculum committees that EPC will expect future pattern modifications for upper division GE to meet the WI requirement.
- J. D. Weingarten said he received an update from A. Swenson on AB 928 that ICAS issued a statement about the Cal-GETC framework. He will circulate the letter with EPC members for discussion at the next meeting.

Meeting adjourned at 3:58 p.m.